

# Roush Insurance Services, Inc.

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City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Public Entity Application Special Events (Carnivals, Fairs, Parades, Etc.) Questionnaire B

*Please complete a separate questionnaire for each event.*

**PLEASE ATTACH ANY BROCHURES, SCHEDULE OF EVENTS, ETC.**

Legal Name of Public Entity: \_\_\_\_\_ Effective Date: \_\_\_\_\_

1. Description and number of event(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Date/duration of events(s): \_\_\_\_\_  
\_\_\_\_\_
3. Location and ownership of premises used for the event(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Anticipated crowd attendance: \_\_\_\_\_
5. Are any bleachers used? .....  Yes  No  
Capacity: \_\_\_\_\_ (number of persons)
6. Describe entity's responsibility for event (i.e., entity provides premises, provides funds, provides personnel, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. List each sponsor/co-sponsor and their respective responsibilities for each event or activity: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Are independent contractors used to provide any services? .....  Yes  No  
If "yes," what services? \_\_\_\_\_  
\_\_\_\_\_

9. Describe security/crowd control/safety precautions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Are "Certificates of Insurance" required from all sponsors indicating the entity as "additional insured" and showing adequate limits of insurance? .....  Yes  No

Limits required: \_\_\_\_\_

11. Are alcoholic beverages (including beer) available at the event? .....  Yes  No

12. Anticipated liquor sales receipts: \_\_\_\_\_

13. Is there currently a liquor liability policy in force? .....  Yes  No